

## DIRECT DEBIT HOLD REQUEST

Request Details <small>* Indicates Mandatory Field</small>			
<b>*Account Holders Name</b>		<b>Customer Number (if known)</b>	
<b>*Customer Name</b>	<b>*Class Name &amp; Time</b>	<b>*Last Class Date†</b>	<b>*Return Class Date‡</b>
† Each customer is entitled to a maximum of four weeks per calendar year on hold without losing their enrolment ‡ All UQ Sport enrolments are paid in advance, payments may re-commence up to four weeks prior to the re-commencement date			
Hold Request Authority			
<b>Signature</b>		<b>Date:</b> /     /	(dd/mm/yyyy)

Forms must be handed into the UQ Aquatic Centre or emailed to – [swimschool@uqsport.com.au](mailto:swimschool@uqsport.com.au)

Office Use Only					
Customer Number	Previous Weeks on Hold	Weeks in Request	Total Weeks On Hold	Approved	Processed
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
<b>Hold Request is Approved by Centre</b>		<input type="checkbox"/>	<b>Customer Informed</b>		
<b>Request Processed By</b>			<b>Request Processed</b>		
<b>Direct Debit Adjustment</b>			<b>Adjusted Direct Debit Date:</b>		/ /