

## Parent / Carer Information

### Drop off and pick up timing.

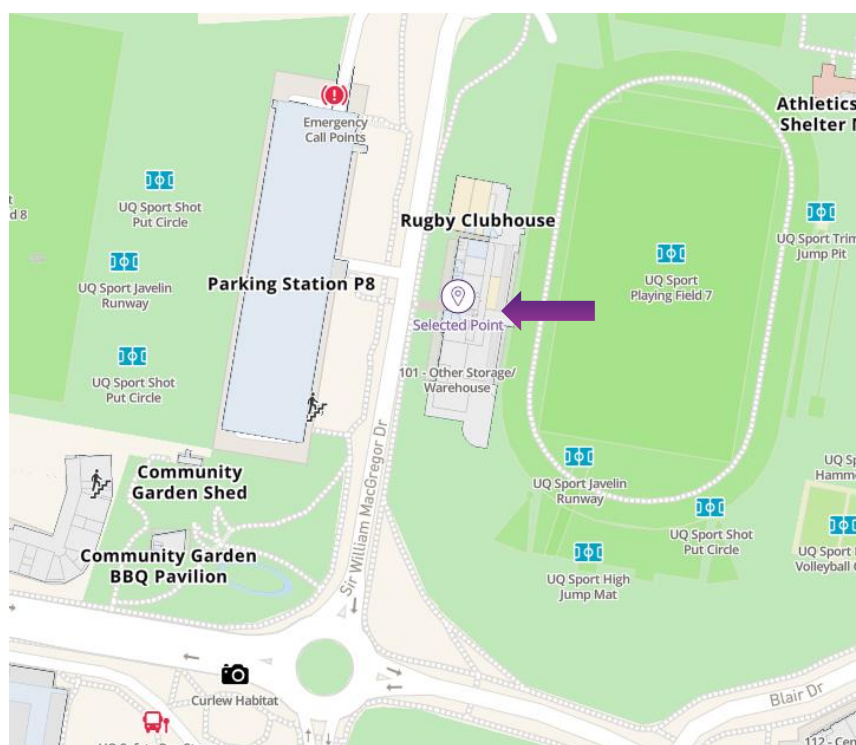
Daily check in commences at 8:00am and concludes at 9:00am. Please accompany the child to the Athletics Centre where our team will present the sign on sheet for signature.

Daily check out commences at 3:00pm and concludes at 5:00pm. Please collect the child from the Athletics Centre where our team will present the sign out sheet for signature.

### Drop off and pick up location.

**UQ Sport Athletic Centre**  
Sir William MacGregor Drive

*Please note: Drop off and pick up parking is located in Parking Station P8.*



### Late arrivals

Should you arrive after 9:15am please take your child to the UQ Sport Fitness Centre reception. Building 25, Union Road, The University of Queensland, St Lucia. A supervisor will take your child to join their group.

## Late pick up fees

The late pick-up charge is \$15 per child for every 15 minutes after 5:00 pm. This charge is billed in 15-minute increments and payable at the time of collecting your child.

## What to bring

|  |                                      |
|--|--------------------------------------|
| <b>Non-slip closed-in shoes</b> (sports shoes are recommended) | <b>Broad brim hat</b>                |
| <b>Refillable metal or plastic Water bottle</b>                | <b>Sun-safe clothing</b>             |
| <b>Sunscreen</b>   | <b>Morning tea, lunch and snacks</b> |

## Personal Belongings

We understand that your child may need to bring a mobile phone to communicate with you. Please advise them that it is to be kept in their bag. We would prefer that you communicate through the Holiday Camp Supervisor on **0447 368 280**.

Unfortunately, we can't have bicycles, skateboards, scooters, or e-scooters left at UQ Sport. We also ask that none of the following items are brought onto the premises: electronic games, iPads, tablets, cash or payment cards, earpods/phones, or toys of value. If any of these items are brought to the program, we will remove them for safe keeping until the child is collected at the end of the day.

Please clearly label all personal items and clothing with your child's full name and ensure your child/ren leaves with all their belongings at the end of each day. UQ Sport assumes no responsibility for damage or loss to any item belonging to any person.

## Food and Allergies

Please ensure that your child/ren have a suitable healthy snack for morning tea, a nutritional lunch, afternoon snack and a refillable drink bottle. We are not able to heat or cook food. Please note, there is no access to vending machines or shops throughout the day.

UQ Sport is a nut-free zone as exposure to these foods can cause life-threatening reactions in some children. If your child suffers any type of food allergy, please notify us and include details on the booking and enrolment forms. If your child requires an epi-pen, please ensure that you provide UQ Sport with an appropriate plan.

## Sun Smart Policy

Your child/ren need to wear sun smart clothing and to bring a wide brim hat (at least three inches) for outdoor activities. Some clothing carries a tag with an ultraviolet protection factor (UPF) rating for sun protection but generally sun safe clothing is:

- Dark or bright in colour to stop the UV rays reaching the skin.
- Made of denim, canvas, wool, or synthetic fibres (like polyester).
- Loose fitting and covers as much skin as possible.

If your child doesn't wear appropriate sun smart clothing, they will need to remain in the shade.

We will supply sunscreen, but UQ Sport is not responsible for any adverse reaction your child/ren may have to the supplied sunscreen. You are encouraged to provide your own sunscreen and apply it before your child/ren arrive on the premises.

## Behaviour management

UQ Sport has a duty of care to all children and staff attending the program to ensure behaviour is not detrimental to anyone's experience at the camp. Please ensure that you and your child/ren are aware of the terms of the UQ Sport Code of Conduct prior to attending the camp. UQ Sport may ask you to collect your child/ren for non-compliance to any policies, and they may be excluded temporarily or permanently from UQ Sport programs.

## Contacting the Holiday Camp Supervisor

The Holiday Camp Supervisor can be contacted on program days between **7:45am – 5:15pm** by calling **0447 368 280**. If you require assistance outside of these times, please email [kids@uqsport.com.au](mailto:kids@uqsport.com.au).