

## Position Description

<b>Job title:</b>	<b>Holiday Program Instructor</b>
<b>Reporting to:</b>	<b>Holiday Program Coordinator</b>
<b>Department:</b>	<b>Operations</b>
<b>Location:</b>	<b>St Lucia Campus</b>

---

### Purpose of the Position

The Holiday Program Instructor is responsible for the day-to-day delivery of the multi-activity holiday programs for UQ Sport, creating a safe and actively engaging environment that will maximise participation and meet industry best practice standards.

---

### Key Responsibilities

- Delivery of game-sense and sports specific activities during Holiday camps
  - Maintaining a positive profile for UQ Sport in the wider University community
  - Ensuring UQ Sport is meeting best practice industry standards
- 

### Essential Qualifications

- Current First Aid & CPR Certificate.
  - Current Blue Card.
- 

### Desirable Qualifications

- Tertiary qualification in Education (Primary or Secondary) or studying towards
- 

### Essential Experience and Skills

- Demonstrated experience in the design and delivery of sport and recreation programs for children
  - Demonstrated high level of both written and verbal communication skills
  - Demonstrated commitment to customer service excellence
  - Demonstrated planning and organisational skills
  - Demonstrates personal initiative and ability to work autonomously
- 

### Essential Behavioural Competencies

- Passion for continuous learning and professional development
- Ability to develop meaningful relationships with internal and external stakeholders
- Demonstrated ability to create positive experience with customers, clients and colleagues
- Support, listen to, encourage, and collaborate with colleagues
- Consistent drive to take ownership of the position, plan and organise to deliver on promises
- Champion innovation and embrace change for continuous improvement
- Be a respectful and reliable team member

- Align behaviour with the UQ Sport values and guiding principles

---

## Essential Health and Safety Responsibilities

- Visibly leading, modelling and communicating expected health and safety behaviours
- Communicating and consulting with workers on health and safety issues impacting the workplace
- Actively reporting workplace hazards, injuries and accidents arising from workplace activities and providing recommendations for corrective actions to prevent or minimise the chance of recurrence
- Complying with obligations under *Work Health and Safety Act 2011*